

WESTERN SCHOOL DIVISION

Request for Transportation

SECTION 1: STUDENT INFORMATION

Student Name: _____ Grade: _____ French Immersion:

1. School Attending:
 Maple Leaf Elementary (see question 1b)
 Minnewasta School (see question 1b)
 École Morden Middle School
 Morden Collegiate Institute
 École Discovery Trails (see question 1b)

1b. Designated School:
 Maple Leaf Catchment:
 ◦ Residences north of South Railway St.
 ◦ Residences east of Mountain St.
 Minnewasta Catchment:
 ◦ Residences south of S. Railway and south of Hwy 3
 ◦ Residences west of Mountain St.
 ◦ All rural K-4 Students

If Student does NOT reside within Western School Division:
 Within which School Division do you reside? _____ École Discovery Trails
 Student is attending WSD for a program that is not offered in the home division ◦ ALL French Immersion K-6 Students
 We have completed a School of Choice form (REQUIRED) ◦ Residents north of Hwy 3 and west of Mountain

SECTION 2: CONTACT INFORMATION

Parent/Guardian 1: _____ **Relationship to Student:** _____
 Home Phone: () _____ Work Phone: () _____
 Cell Phone: () _____ Other: () _____

Parent/Guardian 2: _____ **Relationship to Student:** _____
 Home Phone: () _____ Work Phone: () _____
 Cell Phone: () _____ Other: () _____

Emergency Contact: _____ **Relationship to Student:** _____
 Home Phone: () _____ Work Phone: () _____
 Cell Phone: () _____ Other: () _____

Full Mailing Address: _____ **Postal Code:** _____
Rural Civic Address: _____

Please list in the following format: (XXXXX Rd. XX W/N e.g. 12345 Rd. 17 N)

SECTION 3: SERVICE (Choose one)

<p><u>Bus Transportation</u></p> <p>Requested Start Date: _____</p> <p>Pickup/Drop-off Address(es): <input type="checkbox"/> Same as Above <input type="checkbox"/> Other (include reason): _____</p> <p>Special Requests/Student Needs: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p style="text-align: center;">Parent/Guardian Signature</p>	OR	<p><u>Payment in lieu of Transportation</u></p> <p><i>If approved, parent/guardian must complete a claim form through their child's school. Please read the Policy Notes on reverse.</i></p> <p>Signed: _____ <small>Transportation Supervisor</small></p>
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SCHOOL OFFICE USE ONLY	DIVISION OFFICE USE ONLY															
<input type="checkbox"/> 100 - Urban K-12 Within Division <input type="checkbox"/> 200 - Rural K-12 Within Division <input type="checkbox"/> 400 - Special Class on Bus <input type="checkbox"/> 500 - Special Vehicle <input type="checkbox"/> 600 - Non-Eligible on Bus <input type="checkbox"/> DENIED <p style="text-align: right;">Signed : _____ <small>Principal</small></p>	<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">AM Bus:</td> <td style="width: 33%;">Transfer bus:</td> <td style="width: 33%;">PM Bus:</td> </tr> <tr> <td colspan="3" style="text-align: right;"><small>(See reverse for City stop locations; any other stop number is for bus driver's reference only)</small></td> </tr> <tr> <td colspan="3">STOP NUMBER: _____</td> </tr> <tr> <td>Pickup Time : _____</td> <td style="text-align: center;">AM</td> <td></td> </tr> <tr> <td>Drop-off Time : _____</td> <td style="text-align: center;">PM</td> <td>Signed: _____ <small>Transportation Supervisor</small></td> </tr> </table>	AM Bus:	Transfer bus:	PM Bus:	<small>(See reverse for City stop locations; any other stop number is for bus driver's reference only)</small>			STOP NUMBER: _____			Pickup Time : _____	AM		Drop-off Time : _____	PM	Signed: _____ <small>Transportation Supervisor</small>
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STOP NUMBER: _____																
Pickup Time : _____	AM															
Drop-off Time : _____	PM	Signed: _____ <small>Transportation Supervisor</small>														

Request for Transportation

BUS STOP INFORMATION

Stop	Location
75	École Discovery Trails
76	Loren Drive
77	Falcon Dr. (Northwest)
78	Meadowbrook Dr. @ Rosewood Lane
79	Conner Hill Dr. @ Mint St.
80	Country Club Lane
81W	Fairway Dr. West
81E	Fairway Dr. East
82	Eagle Dr. near Falcon Dr.
83	Sunset Dr. @ Sunray Dr.
84	Northwood St. @ People Path (for Mobile Home Park only)
85	Parkhill Dr. west of Mountain St.
86	Parkhill Dr. @ Livingston Park
87	Greenwood Dr. @ Evergreen Dr.
88	Conner Hill Dr. @ Hillcrest St.
89	Pembina Dr. @ Elks Park
89T	Thrift Store @ Gaslight Dr.
90	Minnewasta School
91	Maple Leaf School
92	École Morden Middle School / Morden Collegiate
93	Elam St. @ Rampton St.
94	Northwood St. @ People Path
95	Cochlan Dr. north of Agri St.
96	Wardrop St. @ Westwood Dr.
97	Grant St. east of Southpark St.
98	Appleton Apartments
99	Exeter Dr. & Georgia Bay
Rural Stops: Rural students will be picked up and dropped off at the end of their driveway at the time assigned by the Transportation Supervisor. Please contact your bus driver if your child will not be on the bus on any given day.	

POLICY NOTES:

- ❖ All Requests for Transportation and In Lieu Claim Forms must be approved by the school Principal prior to submission to the Division Office.
- ❖ While WSD makes every effort to accommodate student needs, we cannot guarantee approval of every special request.
- ❖ Final approval is at the sole discretion of the Transportation Supervisor

Comments:

EIS ELIGIBILITY CODES

100 Eligible Urban: On School Bus	<i>Resides more than 1.6 km walk from designated school and rides the bus</i>
101 Eligible Urban: Allowance	<i>Meets 100 criteria and receives payment in lieu of transportation</i>
200 Eligible Rural: On School Bus	<i>Resides outside Morden city limits and rides the bus</i>
201 Eligible Rural: Allowance	<i>Meets 200 criteria and receives payment in lieu of transportation</i>
400 Eligible Special Class: On School Bus	<i>Level 2 or 3 student and/or meets criteria for unable to walk safely to school</i>
401 Eligible Special Class: Allowance	<i>Meets 400 criteria and receives payment in lieu of transportation</i>
500 Eligible Special Vehicle: On School Bus	<i>Mobility-impaired student requiring specially equipped vehicle</i>
501 Eligible Special Vehicle: Allowance	<i>Meets 500 criteria and receives payment in lieu of transportation</i>
600 Non-Eligible: On School Bus	<i>Does not meet any of the above criteria but is approved to ride the bus</i>
601 Non-Eligible: Allowance	<i>Meets 600 criteria and receives payment in lieu of transportation</i>